

## BOARD MEETING PACKET

January 20, 2026

FAC Meeting at 5:00 pm  
Regular Meeting at 6:00 pm



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

## **FINANCE & AUDIT COMMITTEE MEETING**

### **AGENDA**

#### **Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

#### **Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188

#### **Meeting Date:**

Tuesday, January 20, 2026 – 5:00 PM

#### **CALL TO ORDER,**

#### **PLEDGE OF ALLEGIANCE,**

#### **ROLL CALL**

#### **FINANCE & AUDIT COMMITTEE**

1. Discussion                      Finance & Audit Committee Report
  - Balance Sheet
  - Profit and Loss Budget Comparison
  - Capital Detail
2. Discussion:                      Miscellaneous District Financial Matters
3. Finance & Audit Committee District Payables Review and Approval/Signing

#### **PUBLIC COMMENT**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

#### **ADJOURNMENT**

##### **ADA Compliance Issues**

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**AGENDA**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, January 20, 2026 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of December 16, 2025
- b. Regular Board Meeting Minutes and Warrants of December 16, 2025

**2. Warrants – None**

**3. Awards of Contracts – None**

**NEW BUSINESS**

- 1. Discussion/Action: Appointment of New Director to Fill Vacant Seat  
[\[TAB 1\]](#)
- 2. Discussion/Action: Reorganization of the Board of Directors  
[\[TAB 2\]](#)
- 3. Discussion/Action: Approval of DHPO 6" Connection, Contingent on Engineer and Staff  
Approval of Formal Set of Plans  
[\[TAB 3\]](#)
- 4. Discussion: Bank Transfer – Transferred \$55,208.42 from Chase General to CA CLASS

5. Discussion: Community Involvement

**OLD BUSINESS  
UPDATES**

1. Discussion/Updates: Reports on Meetings Attended by CWD Board of Directors
2. Discussion/Updates with SGPWA Director(s) regarding various matters
3. Update: CWD Operations Report  
[TAB 4] (by GM Pollack and WT II James Clark)

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**FUTURE AGENDA ITEMS AND COMMENTS**

1. Future Agenda Items  
 The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.
  - Suggested agenda items from the Public.
  - Suggested agenda items from Management.
  - Suggested agenda items from Board Members.
2. Management Comments  
 Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)
3. Board Member Comments  
 Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

**MISCELLANEOUS**

1. Future Board Items/Next Board Meeting Date(s)
  - a. 02/02/2026 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
  - b. 01/28/2026 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
  - c. 02/17/2026 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
  - d. 02/17/2026 (Tuesday) at 6:00 PM: Regular Board Meeting
  - e. 02/12/2026 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
  - f. TBD: Personnel Committee Meeting

**ADJOURNMENT**

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*



**Cabazon Water District**  
**Statement of Net Position**  
**(Preliminary and Unaudited)**  
**As of December 31, 2025**

	December 2025
1 <b>ASSETS</b>	
2     Current Assets	
3         Checking/Savings	\$ 401,768
4         Investments - LAIF and CLASS	2,226,611
5         Total Cash and Investments	2,628,379
6         Accounts Receivable	329,994
7         Bank of New York Trustee Accounts	41,371
8         Prepaid Expenses	16,582
9         Inventory	86,796
10        Total Current Assets	3,103,122
11     Fixed Assets	
12         Total Fixed Assets	17,522,227
13         Accumulated Depreciation	(7,973,510)
14        Net Fixed Assets	9,548,717
15     Other Assets	
16         Lease Receivable-Cell Towers	907,891
17        Total Other Assets	907,891
18 <b>TOTAL ASSETS</b>	<b>13,559,730</b>
19 <b>LIABILITIES, DIR and FUND BALANCE</b>	
20     Liabilities	
21        Current Liabilities	
22            Accounts Payable	26,401
23            Due to Other Government - SGPWA	34,370
24            Customer Deposits	9,100
25            Deferred Revenue - Tower Lease	-
26            Current Portion DWR Loan	47,183
27            Current RCAC (Well 4) Loan	13,947
28            Current Portion 2022 Ford	-
29            Accrued Expenses	69,638
30            Total Current Liabilities	200,639
31        Long Term Liabilities	
32            DWR Loan Payable	15,524
33            Ford Loan Payable	-
34            RCAC Loan Payable	133,464
35            Total Long Term Liabilities	148,988
36 <b>TOTAL LIABILITIES</b>	<b>349,627</b>
37     Deferred Inflow of Resources (DIR)	
38         Deferred Lease Inflows	833,081
39        Total Deferred Inflows	833,081
40     Total Fund Balance	12,377,022
41 <b>TOTAL LIABILITIES, DIR and FUND BALANCE</b>	<b>\$ 13,559,730</b>



**Cabazon Water District**  
**Budget to Actual**  
**(Preliminary and Unaudited)**  
**For Period Ending December 31, 2025**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>December 2025</b>	<b>Current YTD</b>	<b>Budget FY 25/26 Budget</b>	<b>YTD 50%</b>
<b>1 REVENUES</b>				
<b>2 OPERATING REVENUES</b>				
3 Base Rate - Water Bills	\$ 51,649	\$ 312,166	\$ 615,100	51%
4 Commodity Sales	70,457	477,428	909,200	53%
5 Fire Sales - Water Bills	294	4,330	9,400	46%
6 Fees and Charges	4,174	31,715	67,100	47%
7 Basic Facilities Fee	-	100,078	90,760	110%
8 Stand By Fees - Tax Revenue	-	-	124,200	0%
<b>9 TOTAL OPERATING REVENUES</b>	<b>126,573</b>	<b>925,717</b>	<b>1,815,760</b>	<b>51%</b>
<b>10 NON-OPERATING REVENUES</b>				
11 Property Taxes	3,714	18,516	128,800	14%
12 Cell Tower Lease Income	2,892	17,350	39,800	44%
13 Miscellaneous Non-Operating Income	73	38,233	-	N/A
14 Interest Income - Investment Accounts	7,406	47,196	67,600	70%
15 Interest Income - Water Bills	686	4,211	8,300	51%
<b>16 TOTAL NON-OPERATING REVENUES</b>	<b>14,772</b>	<b>125,506</b>	<b>244,500</b>	<b>51%</b>
<b>17 TOTAL REVENUES</b>	<b>141,345</b>	<b>1,051,223</b>	<b>2,060,260</b>	<b>51%</b>
<b>18 EXPENSES</b>				
<b>19 PAYROLL</b>				
20 Directors Fees	1,900	6,700	20,000	34%
21 Management and Customer Service	28,589	132,038	263,300	50%
22 Field Workers	29,069	133,156	250,300	53%
23 Employee Benefits Expense	21,315	110,731	209,000	53%
24 Payroll Taxes	4,595	21,827	46,300	47%
<b>25 TOTAL PAYROLL</b>	<b>85,468</b>	<b>404,452</b>	<b>788,900</b>	<b>51%</b>
<b>26 OPERATING EXPENSES</b>				
27 Facilities, Wells, Transmission and Distribution				
28 Lab Fees	281	2,480	13,000	19%
29 Meter Testing and Repair	-	-	1,000	0%
30 Utilities - Wells	20,320	104,810	225,000	47%
31 Line Repair and Maintenance Materials	1,923	18,504	45,000	41%
32 Well Maintenance	2,560	10,026	34,000	29%
33 Security	2,760	10,117	18,700	54%
34 Engineering Services	-	2,962	15,000	20%
35 Facilities, Wells, Transmission and Distribution - Other	4,220	27,168	25,000	109%
36 Total Facilities, Wells, Transmission and Distribution	<b>32,064</b>	<b>176,069</b>	<b>376,700</b>	<b>47%</b>
37 Office Expenses				
38 Utilities - Office	2,381	20,344	36,500	56%
39 Water Billing System	341	2,648	13,400	20%
40 Supplies and Equipment	260	6,665	9,400	71%
41 Copier and Supplies	319	2,010	4,900	41%
42 Dues and Subscriptions	152	297	2,000	15%
43 Postage	-	5,035	11,800	43%
44 Printing and Publications	-	807	500	161%
45 Computer Services	1,847	21,409	25,800	83%
46 Air Conditioning Servicing	-	1,062	5,500	19%
47 Office Expenses - Other	-	612	900	68%
48 Total Office Expenses	<b>5,300</b>	<b>60,891</b>	<b>110,700</b>	<b>55%</b>
49 Support Services				
50 Financial Audit	-	8,400	15,600	54%



**Cabazon Water District**  
**Budget to Actual**  
**(Preliminary and Unaudited)**  
**For Period Ending December 31, 2025**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>December 2025</b>	<b>Current YTD</b>	<b>Budget FY 25/26 Budget</b>	<b>YTD 50%</b>
51 Accounting	3,355	28,734	55,400	52%
52 Legal Services	33	2,363	15,000	16%
53 Payroll/Bank Service Charge	200	2,345	7,900	30%
54 Website Support	75	450	1,100	41%
55 Insurance	4,488	25,393	54,300	47%
56 Total Support Services	8,151	67,684	149,300	45%
57 Training/Travel	35	489	4,000	12%
58 Other Fees/State Water Resource Control Board	3,712	8,596	11,300	76%
59 Service Tools and Equipment				
60 Shop Supplies and Small Tools	4,008	6,089	9,000	68%
61 Vehicle Fuel	906	6,258	12,500	50%
62 Employee Uniforms	-	296	2,000	15%
63 Safety	-	654	2,000	33%
64 Tractor Expenses/ Maintenance	-	1,397	4,000	35%
65 Equipment Rental	-	-	4,000	0%
66 Service Trucks - Repair and Maintenance	31	3,728	12,000	31%
67 Water Operations On-Call Phones	243	1,344	4,500	30%
68 Total Service Tools and Equipment	5,188	19,766	50,000	40%
69 <b>TOTAL OPERATING EXPENSES</b>	139,918	737,946	1,490,900	49%
70 <b>NON-OPERATING EXPENSES</b>				
71 Loan Interest and Processing Fee	638	5,101	11,400	45%
72 Bad Debt Expense	-	-	1,400	0%
73 Miscellaneous	250	404	1,500	27%
74 <b>TOTAL NON-OPERATING EXPENSES</b>	888	5,506	14,300	39%
75 <b>TOTAL EXPENSES</b>	140,805	743,452	1,505,200	49%
76 <b>NET INCOME BEFORE CAPITAL and DEBT SERVICE</b>	539	307,771	555,060	55%
77 Capital Projects - District Funded	(6,700)	(77,623)	(290,300)	27%
78 Capital Projects - Debt Funded	33,807	6,904	-	N/A
79 Debt Service - Principal	(1,113)	(30,110)	(77,700)	39%
<b>NET INCOME / (LOSS)</b>	<b>26,534</b>	<b>206,941</b>	<b>187,060</b>	<b>111%</b>



**Cabazon Water District  
Capital Detail  
(Preliminary and Unaudited)  
For Period Ending December 31, 2025**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>December 2025</b>	<b>Current YTD</b>	<b>FY 25/26 Budget</b>	<b>YTD 50%</b>
1 <b>CAPITAL PROJECTS</b>				
2 <b>DISTRICT FUNDED</b>				
3     Replace Computer Workstations	-	16,614	17,000	98%
4     Bonita Pipeline Project 3400' 12" C900	-	-	160,000	0%
5     Meter Replacements	-	3,513	3,000	117%
6     Rate Study	-	21,041	33,300	63%
7     Well #2 New Facility Building	-	29,756	25,000	119%
8     Tank Maintenance	6,700	6,700	7,000	96%
9 <b>TOTAL DISTRICT FUNDED PROJECTS</b>	<b>6,700</b>	<b>77,623</b>	<b>245,300</b>	<b>32%</b>
10 <b>GRANT/DEBT FUNDED</b>				
11     State Water Resource Control Board (SWRCB)				
12         Groundwater Well Improvements	2,843	47,696	461,500	5%
13         Grant Funding - DWR	(36,650)	(54,600)	(461,500)	2%
14 <b>NET GRANT/DEBT FUNDED PROJECTS</b>	<b>-33,807</b>	<b>-6,904</b>	<b>0</b>	
15 <b>TOTAL NET COST OF CAPITAL PROJECTS</b>	<b>-\$ 27,107</b>	<b>\$ 70,720</b>	<b>\$ 245,300</b>	

**Grant/Debt Funded Activity Summary**

<b>Groundwater Well Improvement Project</b>	<b>Expenses</b>	<b>Funding Received</b>	<b>Total Receivable</b>
Groundwater Well Improvements - FY 22	\$ 42,466	\$ 42,466	\$ -
Groundwater Well Improvements - FY 23	19,744	19,744	-
Groundwater Well Improvements - FY 24	12,935	12,935	-
Groundwater Well Improvements - FY 25	21,339	9,459	11,880
Groundwater Well Improvements - FY 26	47,696	(54,600)	102,296
<b>Total</b>	<b>\$ 96,484</b>	<b>\$ 84,604</b>	<b>\$ 11,880</b>





**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

## **FINANCE & AUDIT COMMITTEE MEETING**

### **MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14618 Broadway Street  
Cabazon, California 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188

**Meeting Date:**  
Tuesday, December 16, 2025 – 5:00 PM

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Director Melissa Carlin – Present**  
**Board Chair Terry Tinchler – Present**  
**Michael Pollack, General Manager – Present**  
**Evelyn Aguilar, Board Secretary – Present**

**\*Note: This meeting was recorded by the District**

### **FINANCE & AUDIT COMMITTEE**

1. Discussion: Finance & Audit Committee Report
  - Balance Sheet
  - Profit and Loss Budget Comparison
  - Capital Detail

**Main Reports:**

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash and Investments with Chase Bank, Local Agency Investment Fund (LAIF), and California Cooperative Liquid Assets Securities System (CLASS) balance was \$2,594,794 at month end. The District's total liabilities were approximately \$346,527 at month end.

Budget to Actual: - Year to date (YTD) is 42% of the year.

Revenue:

7. Basic Facilities Fee: Fees for new service connections, meter installations, and upgrades. These revenues are budgeted conservatively due to their unpredictable nature. YTD is 110% of the annual budget due to 5 new 3/4", 4 5/8" services, and 1 upgrade from 5/8 to 3/4" meter requested.

13. Miscellaneous Non-Operating Income: Recycling revenues and other miscellaneous revenues. This account is not budgeted due to unpredictable activity. YTD is at \$38k due to the sale of a truck.

14. Main St. Yard Sale: Sale of the Main Street property. This item will be removed next month, since it was from last fiscal year.

15. Interest Income-Investment Accounts: Interest earnings in the District's LAIF and other investment accounts. YTD is 59% of budget due to budgeting investment income conservatively.

36. Facilities, Wells, T&D – Other: Generator service contract expenses, site landscaping & maintenance, chlorinators, and SCADA. Expenses vary throughout the year. YTD is 92% of annual budget due to \$12.6K to work on Almond PRV and install main valve at Bonita PRV, work performed on the new SCADA computer, and replacement of the batteries that were stolen from the heli-hydrant at Well #1.

43. Dues & Subscriptions: Various annual dues and fees. Expenses vary depending upon timing of renewals.

45. Printing & Publications: Printing and publication costs for any District notices or reports. YTD is 161% for BC water Jobs: GM Job posting

46. Computer Services: Monthly IT support. YTD is 76% Microsoft 365 Email Management

51. Financial Audit: Annual financial audit.

53. Legal Services: Legal services for the District.

Preliminary net income as of November 30 is \$184,389.

Capital Detail:

Lines 3-12 District Funded Capital Projects:

5. Meter Replacement: This account is for the Water Meter Replacement Program.

8. Rate Study: Budgeted \$33.3K for FY 25 for a new rate study to be conducted.

10. Well #2 New Facility Building: Budgeted \$25K for FY 25 for a new facility building at Well #2.

Lines 16-23 Grant/Debt Funded Capital Projects:

19. Groundwater Well Improvements: Project is expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

20. State Water Resource Control Board (SWRCB): Grant funding received from SWRCB for Groundwater Well Improvement projects. Grant reimbursements are invoiced and paid quarterly.

2. Discussion: Miscellaneous District Financial Matters

3. Finance & Audit Committee District Payables Review and Approval/Signing

**PUBLIC COMMENT**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

#### **ADJOURNMENT**

**Meeting adjourned at 5:09 PM on Tuesday, December 16, 2025 and the FAC proceeded to check signing.**

---

**Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District**

---

**Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District**

#### ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING  
MINUTES**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, December 16, 2025 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Guillermo Perez - Present  
Director Melissa Carlin - Present  
Board Vice Chair Taffy Brock - Present  
Board Chair Terry Tincher - Present  
Michael Pollack, General Manager - Present  
Evelyn Aguilar, Board Secretary - Present

**Note: This meeting was recorded by the District**

- The Board Secretary read a letter from Alan Davis, which explained that he resigned from the Board, effective 12/16/2025.

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of November 18, 2025
- b. Regular Board Meeting Minutes and Warrants of November 18, 2025

**Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of November 18, 2025 and (b.) Regular Board Meeting Minutes and Warrants of November 18, 2025 made by Director Carlin and 2<sup>nd</sup> by Director Perez.**

**Director Perez - Aye  
Director Carlin - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

- 2. Warrants – None**
- 3. Awards of Contracts – None**

**NEW BUSINESS**

**1. Discussion/Action: Reorganization of the Board of Directors**

- The Board decided to postpone this item until a new Director is appointed.
- In the meantime, Board Vice Chair Brock will attend the SGPWA meetings that Director Davis was assigned to attend, and Directors Carlin and Perez will be available as alternates if Brock is unable to attend.

**2. Discussion/Action: Adoption of 5-year schedule of water rates and charges, from January 2026 through December 2030, as prepared by Water Resources Economics**

- Charles Diamond from Water Resources Economics was present virtually in case anyone had any questions about the rate study. CWD notified all customers about the public hearing, but did not receive any comments from the public.

**Motion to approve Resolution 2025-04, adopting the 5-year water rate schedule made by Director Perez and 2<sup>nd</sup> by Board Vice Chair Brock.**

**Director Perez - Aye  
Director Carlin - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

**3. Discussion: Community Involvement**

- CWD donated \$250 worth of grocery store gift cards and several pies to the community center to distribute for Thanksgiving.

**4. Discussion/Action: Shirts for Board of Directors**

- Director Brock said that she did not think shirts for the Board were necessary, and Director Perez agreed.

**Motion to not purchase shirts for the Board of Directors made by Board Vice Chair Brock and 2<sup>nd</sup> by Director Perez.**

**Director Perez - Aye**  
**Director Carlin - Aye**  
**Board Vice Chair Brock - Aye**  
**Board Chair Tincher - Aye**

**5. Discussion/Action: Brown Act Updates: Meeting attendance for multi-jurisdictional meetings**

- Starting in January 2026, there are some updates to the Brown Act, requiring Directors who attend virtual meetings to announce themselves and the agency that they are representing.
- CWD will also be reestablishing the agenda item for Directors to provide updates about the meetings that they have attended.

**Motion to agree with the Brown Act updates for meeting attendance made by Board Vice Chair Brock and 2<sup>nd</sup> by Director Carlin.**

**Director Perez - Aye**  
**Director Carlin - Aye**  
**Board Vice Chair Brock - Aye**  
**Board Chair Tincher - Aye**

**OLD BUSINESS**

**UPDATES**

**1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters**

- SGPWA Director Sarah Wargo was present and shared the following updates:
  - She attended the ACWA conference in San Diego. Some members at SGPWA discussed potentially sponsoring smaller agencies to allow them to attend future ACWA conferences.
  - The 3<sup>rd</sup> and 4<sup>th</sup> heli-hydrants are up and running. Construction has started on the next one, which will be in Calimesa.
  - The Sites Reservoir above the Delta will ensure water for the area, and SGPWA is the 3<sup>rd</sup> largest investor for the project.
  - Director Wargo just passed her 1-year anniversary on the SGPWA Board. She said she has attended 162 meetings throughout the year.
  - She attended the Cabazon Community Plan meeting, which was different from the EIFD. They discussed zoning changes and plans for Cabazon for when people want to invest.

**2. Update: CWD Operations Report  
(by GM Pollack)**

- GM Pollack shared some of the accomplishments from 2025:
  - The Well #4 electrical panel installation began on 12/02/2025. There is a part needed from Cla-Val, but they will be closed from 12/19-01/07.
  - The Tank inspections went well.
  - The Bonita Vault was completed.
  - Cla-Val maintenance was completed. There are 21 in total in the system.
  - The building at Well #2 was built.
  - Well #1, Well #4, and Well #5 were rehabilitated between 2023-2025. Well #2 will be rehabilitated in 2027 with grant funding assistance.

- New servers and computers were installed, and a new billing system was paid for and should be installed soon.
- The water rate study was completed, with the new water rates taking effect in January 2026.
- A new contract with Visual Edge IT and Platinum Strategies were signed, which should save CWD \$33k.
- CWD's total balance was \$1.3 million when GM Pollack first started, and is now at \$2.6 million.
- The EIFD funds are estimated to be available in January 2027, and will only be available as the money is received.

### **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

### **CLOSED SESSION at 6:33 PM**

1. Discussion/Action:      **Public Employment (Govt Code § 54957)**  
   **Title: General Manager**

### **OPEN SESSION at 6:42 PM**

- Discussion/Action:      **Public report of Action Taken in Closed Session**

- Board Chair Tincher announced that the Board offered the GM position to James Clark.

### **FUTURE AGENDA ITEMS AND COMMENTS**

#### **1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- The Board Secretary said that the Board Vacancy process will be followed, and the Board will need to appoint a new Director at a meeting in the near future (timeline depending on the Registrar's regulations)
- GM Pollack will provide an update on the Well #4 electrical panel and the new billing system.
  - **Suggested agenda items from Board Members.**

#### **2. Management Comments**

**Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)**

#### **3. Board Member Comments**

**Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)**

- Board Vice Chair Brock asked if there was any update on grants for generators. GM Pollack said that there is a meeting with SGPWA on 12/17, and he was planning on asking for an update.

### **MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. 01/05/2026 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 01/20/2026 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- c. 01/20/2026 (Tuesday) at 6:00 PM: Regular Board Meeting
- d. 01/28/2026 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- e. 02/12/2026 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- f. TBD: Personnel Committee Meeting

### **ADJOURNMENT**

**Motion to adjourn at 6:47 PM made by Board Vice Chair Brock and 2<sup>nd</sup> by Director Perez.**

**Director Perez - Aye  
Director Carlin - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

**Meeting adjourned at 6:47 PM hr. on Tuesday, December 16, 2025**

---

**Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District**

---

**Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District**

### **ADA Compliance Issues**

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*



## New Business

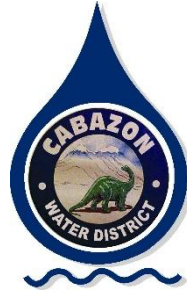
### 1. Discussion/Action Item:

[TAB 1]

### Appointment of New Director to Fill Vacant Seat

#### Attachments:

1. Notice of Vacancy
2. Blank Board Application
3. Government Code 1780: Resignations and Vacancies



*Cabazon Water District*

14618 Broadway Street • P.O. Box 297  
Cabazon, CA 92230

## **NOTICE OF VACANCY**

**NOTICE IS HEREBY GIVEN THAT** there is a vacancy in the Cabazon Water District, due to the resignation of Director Alan Davis.

**NOTICE IS FURTHER GIVEN THAT** appointment will be made as prescribed by Government Code Section 1780 by the Board of Directors of said district.

Anyone interested in applying for the vacant seat should contact the Board Secretary at (951) 849-4442 by January 20<sup>th</sup>, 2026.

**Dated:** 01/05/2026

Evelyn Aguilar  
Board Secretary



*Cabazon Water District*

14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

Please return application to the Board Secretary by Wednesday, 01/20/2026.

E-mail: [eaguilar@cabazonwater.org](mailto:eaguilar@cabazonwater.org)

Mail: PO Box 297 Cabazon, CA 92230

In-person: 14618 Broadway St. Cabazon, CA 92230.

Call (951) 849-4442 if you have any questions.

### **CABAZON WATER DISTRICT BOARD OF DIRECTORS APPLICATION**

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Residence Address (must be in Cabazon): \_\_\_\_\_  
\_\_\_\_\_

Employer Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Type of Business/Organization: \_\_\_\_\_

Please list boards and committees that you serve on, or have served on, if any (business, civic, community, fraternal, political, professional, recreational, religious, social, etc.).

Organization	Role/Title	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

References

Name

Phone Number

Relationship

---

---

---

Education/Training/Certificates/Awards.

---

---

---

Cabazon Water District's regular Board meetings are held monthly, on the 3<sup>rd</sup> Tuesday of the month at 6:00 PM. Will you have any issues with this schedule and/or transportation to these meetings?

---

---

---

How do you feel Cabazon Water District would benefit from your involvement on the Board?

---

---

---

---

---

Please tell us anything else you'd like to share.

---

---

---

---

---

Thank you for applying!

**GOVERNMENT CODE - GOV**

**TITLE 1. GENERAL [100. - 7914.]** ( *Title 1 enacted by Stats. 1943, Ch. 134.*  )

**DIVISION 4. PUBLIC OFFICERS AND EMPLOYEES [1000. - 3599.]** ( *Division 4 enacted by Stats. 1943, Ch. 134.*  )

**CHAPTER 4. Resignations and Vacancies [1750. - 1782.]** ( *Chapter 4 enacted by Stats. 1943, Ch. 134.*  )

**ARTICLE 2. Vacancies [1770. - 1782.]** ( *Article 2 added by Stats. 1943, Ch. 134.*  )

1780. (a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).

(d) (1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e) (1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(f) (1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be

held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g) (1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(h) (1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.

*(Amended by Stats. 2007, Ch. 343, Sec. 4. Effective January 1, 2008.)*

## New Business

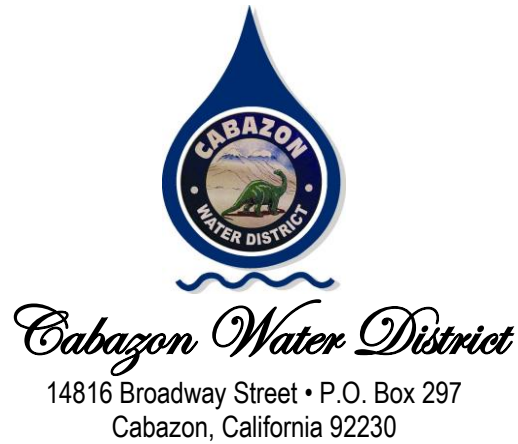
### 2. Discussion/Action Item:

[TAB 2]

### Reorganization of the Board of Directors

#### Attachments:

1. List and descriptions of Board positions and committees



### Positions and Committees of the Board of Directors

Position/Committee	Description	Directors on Committee	Alternate
1. Board Chair		1.	
2. Board Vice Chair		1.	
3. Finance and Audit Committee (FAC - Ad hoc)	<ul style="list-style-type: none"> <li>Requires two (2) Board members to meet twice per month.</li> <li>Review all District payables.</li> <li>Dual signatures on all District checks issued.</li> <li>Meet with the Business Admin. Assistant and Financial Advisor in reviewing the proposed fiscal year budgets to report to the Board</li> <li>Meet with the General Manager, Business Admin. Assistant, and other experts or consultants regarding the cost purpose of special projects and Capital Improvement Projects (CIP) to report to the Board.</li> <li>Other major financial issues to report to the Board.</li> </ul>	1. 2.	



<b>Position/Committee</b>	<b>Description</b>	<b>Directors on Committee</b>	<b>Alternate</b>
4. Personnel Committee (Ad hoc)	<ul style="list-style-type: none"> <li>Requires two (2) Board members</li> <li>Meet with the General Manager annually (on or before February 1<sup>st</sup> of each year) to render a recommendation on the General Manager's annual performance evaluation.</li> <li>Meet with the General Manager, Business Admin. Assistant, legal counsel, other labor experts or consultants regarding any District employee(s) petitioning the Board to appeal a disciplinary action.</li> <li>Meet with the District's legal counsel on all disciplinary issues involving the General Manager or Board Secretary.</li> </ul>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>	
5. San Geronio Pass Regional Water Alliance Committee (SGPRWA - Ad hoc)	<ul style="list-style-type: none"> <li>Requires two (2) Board members.</li> <li>Requires at least one (1) member of the SGPRWA - Ad hoc committee to commit to attend SGPRWA monthly meetings and special events.</li> <li>Any Board members may attend meetings, special events, and trips. It is recommended that no more than two (2) Board members to participate on trips to represent the District, the community of Cabazon, and the SGPRWA.</li> <li>The General Manager or Business Admin. Assistant may attend meetings, special events, and trips with Board members approved by the Board.</li> <li>Board members participating in these meetings, special events, and trips shall report and distribute information to the Board at the next regular Board meeting.</li> </ul>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>	
6. San Geronio Pass Water Agency	<ul style="list-style-type: none"> <li>Requires two (2) Board members.</li> <li>At least 1 member attends SGPWA regular board meetings</li> <li>Distribute applicable info to the CWD Board regarding these meetings</li> </ul>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>	
7. Special Projects Committee (Ad hoc)	<ul style="list-style-type: none"> <li>Requires two (2) Board members.</li> <li>Both Board members shall meet with the General Manager, Business Admin. Assistant, general counsel, other experts or consultants regarding Special projects and Southern California Edison – Public Safety Power Shut-off (SCE PSPS) matters.</li> <li>Both Board members will provide input during regular Board meeting discussions regarding Special projects, SCE PSPS issues, and proposed procedures.</li> </ul>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>	

## New Business

### 3. Discussion/Action Item:

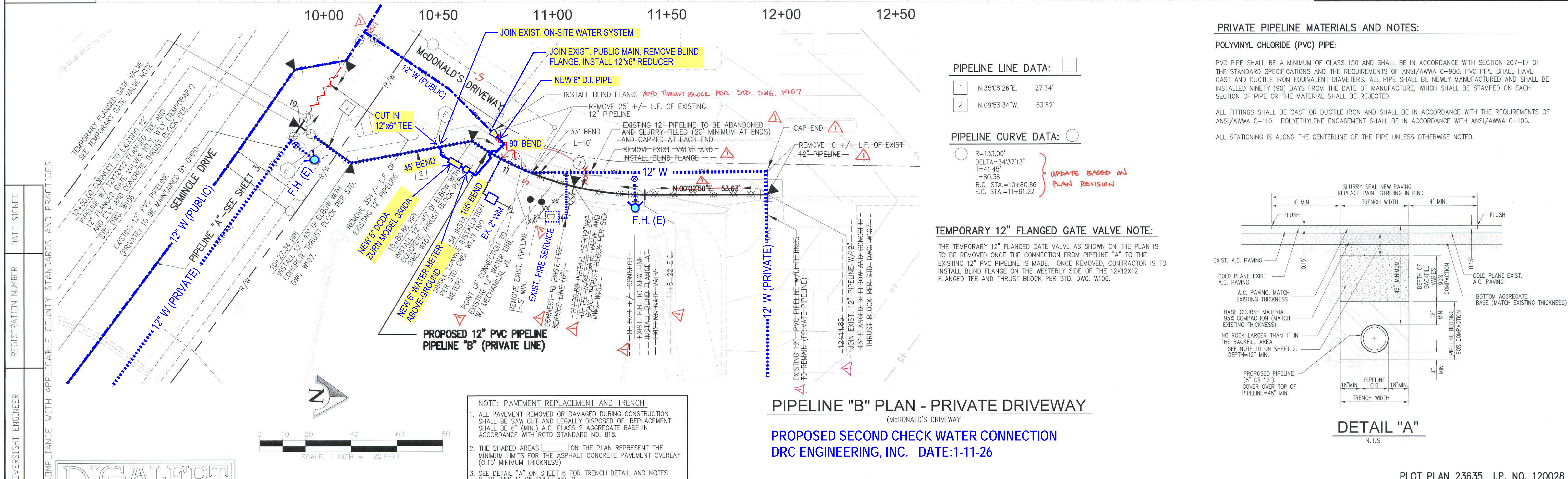
[TAB 3]

Approval of DHPO 6” Connection, Contingent on  
Engineer and Staff Approval of Formal Set of Plans

#### Attachments:

1. Proposed DHPO Connection (unofficial set of plans)
2. Double Check Detector Assembly
3. Double Check Detector Assembly (informal drawing)

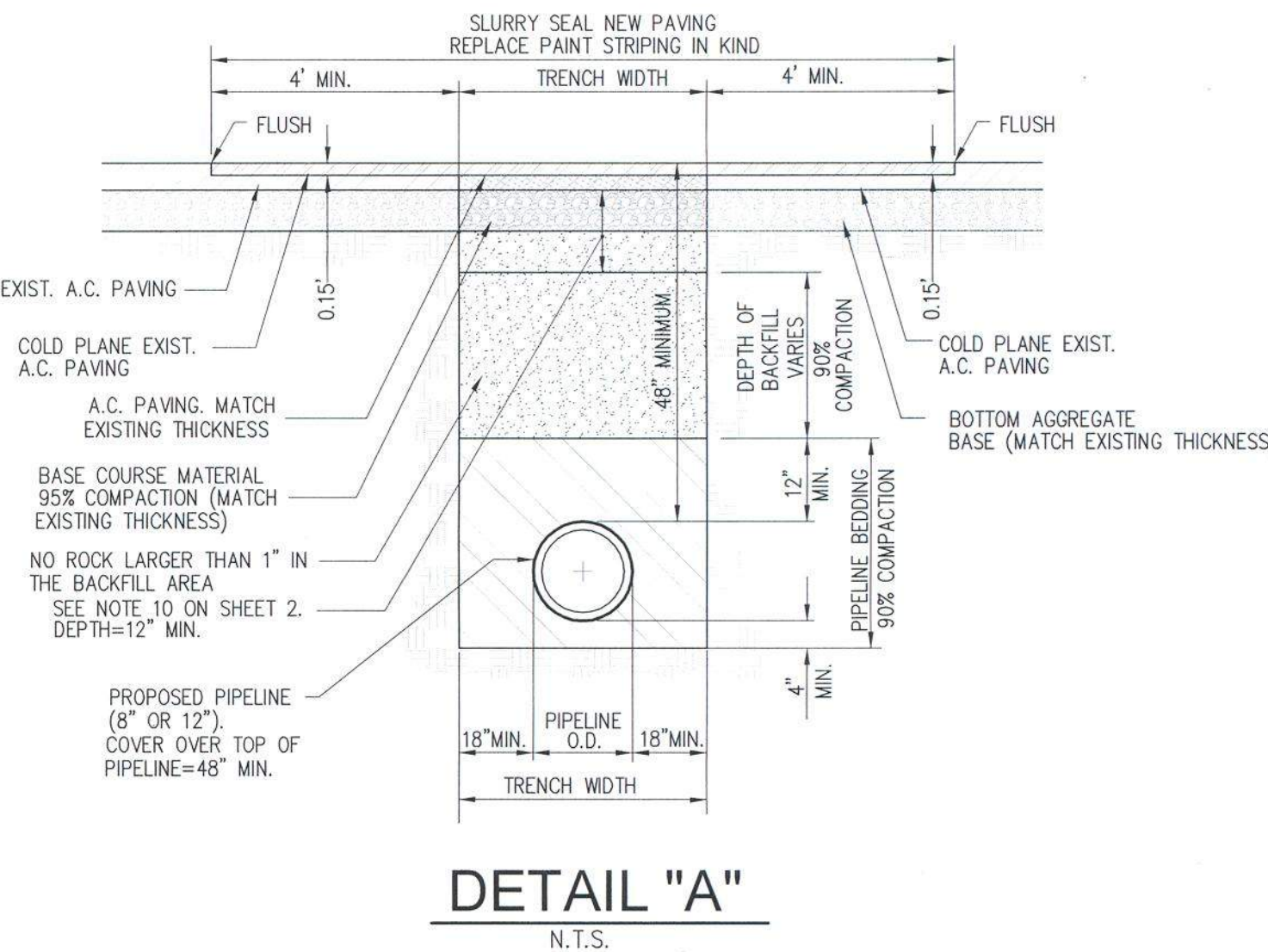




1. CONTRACTOR SHALL COMPLY WITH CAL/OSHA STANDARDS AND DIRECTIVES RELATED TO TRENCHING AND EXCAVATION.
2. CONTRACTOR SHALL OBTAIN A PERMIT FROM THE DIVISION OF OCCUPATIONAL SAFETY AND HEALTH (DOSH) TO ENTER AN EXCAVATION THAT IS 5 FEET OR DEEPER PRIOR TO START OF CONSTRUCTION.
3. CONTRACTOR SHALL FAMILIARIZE THEMSELVES WITH TT-B: TRENCHING SAFETY PUBLISHED BY DIVISION OF OCCUPATIONAL SAFETY AND HEALTH CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS.

### POLYVINYL CHLORIDE (PVC) PIPE:

ALL STATIONING IS ALONG THE CENTERLINE OF THE PIPE UNLESS OTHERWISE NOTED



THE TEMPORARY 12" FLANGED GATE VALVE AS SHOWN ON THE PLAN IS TO BE REMOVED ONCE THE CONNECTION FROM PIPELINE "A" TO THE EXISTING 12" PVC PIPELINE IS MADE. ONCE REMOVED, CONTRACTOR IS TO INSTALL BLIND FLANGE ON THE WESTERLY SIDE OF THE 12X12X12 FLANGED TEE AND THRUST BLOCK PER STD. DWG. W106.

## (McDONALD'S DRIVEWAY)

PROPOSED SECOND CHECK WATER CONNECTION  
DRC ENGINEERING, INC. DATE:1-11-26

**DIGALERT**

DIAL  
BEFORE  
YOU DIG



TWO WORKING  
DAYS BEFORE  
YOU DIG

811

A PUBLIC SERVICE BY  
UNDERGROUND SERVICE ALERT

The private engineer signing these plans is responsible for assuring the accuracy and acceptability of the design herein. In the event of discrepancies arising after county/district approval or during construction, the private engineer shall be responsible for determining an acceptable solution and revising the plans for approval by the county/district.

APPROVED BY:

GENERAL MANAGER \_\_\_\_\_ DATE: \_\_\_\_\_

	AS-BUILT			5/3/14	TNT
SYM	REVISIONS			DATE	BY



**KCT CONSULTANTS, INC**  
Civil Engineers - Surveyors - Planners  
P.O. Box 5705 Riverside, CA 92517-5705  
4344 Latham St., Suite 200, Riverside, CA 92501  
Phone: 951-341-8940 Fax: 951-341-8945  
e-mail: [kctinc@kctconsultants.com](mailto:kctinc@kctconsultants.com)

PREPARED UNDER THE SUPERVISION OF

TERESITO N. TABILOLO RCF 38826

SCALE:	AS NOTED
FIELD BOOK:	N/A
DESIGN:	TNT
DRAWN BY:	TNT
CHECKED BY:	TNT

PLOT PLAN 23635 I.P. NO. 120028

**CABAZON WATER DISTRICT**  
DESERT HILLS PREMIUM OUTLETS WATER SYSTEM PIPELINE

PLAN AND PROFILE—PIPELINE "B"  
MC DONALD'S DRIVEWAY

SHEET NO

6

PROJECT FILE NO:





# Model 350DA

## Double Check Detector Assembly

### Application

Designed for installation on water lines in fire protection systems to protect against both backsiphonage and backpressure of polluted water into the potable water supply. Model 350DA shall provide protection where a potential health hazard does not exist. Incorporates metered by-pass to detect leaks and unauthorized water use.

### Standards Compliance

(Sizes 2 1/2" - 10" Horiz. & Vert.)

(12" Horizontal Only)

- ASSE® Listed 1048 (Sizes 2 1/2" thru 12")
- CSA® Certified B64.5 (Sizes 2 1/2" thru 8", & 12")
- AWWA Compliant C510 (Sizes 2 1/2" thru 12"), and C550
- UL® Classified (Sizes 2 1/2" thru 12")
- C-UL® Classified (Sizes 2 1/2" thru 12")
- FM® Approved (Sizes 2 1/2" thru 10")
- NYC MEA 147-99-M Vol 4 (2-1/2" - 10")
- Approved by the Foundation for Cross Connection Control and Hydraulic Research at the University of Southern California (Sizes 2 1/2" thru 12")
- Meets the requirements of NSF/ANSI/CAN 61\* (0.25% MAX. WEIGHTED AVERAGE LEAD CONTENT)

### By-Pass Backflow Assembly 3/4" Model 950XLD

### Materials

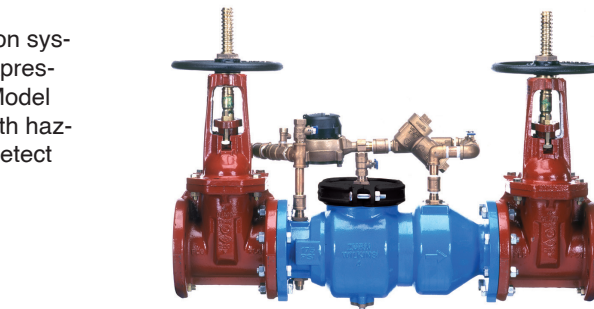
Main valve body	Ductile Iron ASTM A 536
Access covers	Ductile Iron ASTM A 536
Coatings	NSF Approved fusion epoxy finish
Internals	Stainless steel, 300 Series NORYL™
Fasteners	Stainless Steel, 300 Series
Elastomers	EPDM (FDA approved) Buna Nitrile (FDA approved)
Polymers	NORYL™
Springs	Stainless Steel, 300 Series

### Dimensions & Weights (do not include pkg.)

MODEL 350DA SIZE	WEIGHT							
	LESS SHUT-OFF VALVES		OS&Y GATE VALVES FLANGED		OS&Y GATE VALVES GROOVED		BUTTERFLY VALVES GROOVED	
	in.	mm	lbs.	kg	lbs.	kg	lbs.	kg
2 1/2	65	65	68	31	178	81	160	73
3	80	80	68	31	198	90	150	68
4	100	106	48	296	134	282	128	190
6	150	180	82	480	218	454	206	298
8	200	374	170	850	386	802	364	548
10	250	404	183	1222	554	1156	524	792
12	300	463	210	1623	736	n/a	n/a	n/a

### Attention:

Model 350DA (flange body) and Model 350ADA (grooved body) have different lay lengths.



NSF/ANSI/CAN 61

### Options

(Suffixes can be combined)

- ☐ - with OS & Y gate valves (standard)
- ☐ L - less shut-off valves (flanged body connections)
- ☐ LM - less water meter
- ☐ - with gallon meter (standard)
- ☐ CFM - with cu ft meter
- ☐ CMM - with cu meter meter
- ☐ G - with groove end gate valves
- ☐ FG - with flanged inlet connection and grooved outlet connection
- ☐ PI - with Post Indicator Gate Valve
- ☐ GF - with flanged inlet connection and grooved outlet connection
- ☐ BG - with grooved end butterfly valves with integral monitor switches (2 1/2" - 10")

### Accessories

- ☐ Repair kit (rubber only)
- ☐ Thermal expansion tank (Model XT)
- ☐ OS & Y Gate valve tamper switch (OSY-40)

### Features

Sizes: 2 1/2", 3", 4", 6", 8", 10", 12"

Maximum working water pressure

Maximum working water temperature

Hydrostatic test pressure

End connections (Grooved for steel)

(Flanged bolt pattern)

175 PSI

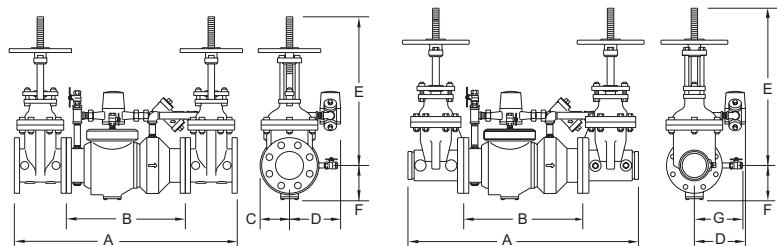
140°F

350 PSI

AWWA C606

ASME B16.42

Class 150



MODEL 350DAG SHOWN ABOVE

MODEL 350DA SIZE		DIMENSION (approximate)																			
		A		A WITH BUTTERFLY VALVES		B LESS GATE VALVES		C		D		E OS&Y OPEN		E OS&Y CLOSED		E WITH BUTTERFLY VALVES		F		G	
in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm
2 1/2	65	31	787	28	711	15 7/8	403	3 3/4	95	9	229	17 3/4	451	15 3/8	391	13 3/4	349	3 1/2	89	7 1/4	184
3	80	32	813	28 1/2	724	15 7/8	403	3 3/4	95	9	229	20 1/4	514	17	432	13 3/4	349	3 1/2	89	7 1/4	184
4	100	37 5/8	956	32 8/9	835	19 1/2	495	4 1/2	114	9	229	22 1/2	572	18 1/4	464	17	432	6	152	8	203
6	150	44 5/8	1133	37 5/8	956	23 1/2	597	6	152	10 1/2	267	30 1/2	775	24 1/4	616	17 1/2	445	7	178	10	254
8	200	60 7/8	1546	53 7/8	1369	37 3/4	959	10	254	12	305	37	940	28 1/2	724	16 15/16	430	8 1/2	216	11	279
10	250	63 7/8	1622	57 7/8	1470	37 3/4	959	10	254	12	305	45 5/8	1159	34 3/4	883	16 15/16	430	8 1/2	216	12	305
12	300	66 3/16	1681	n/a	n/a	38	965	10	254	12	305	53	1346	40 1/2	1029	n/a	n/a	8 7/8	226	16 3/4	425

Zurn Industries, LLC | Wilkins

1747 Commerce Way, Paso Robles, CA U.S.A. 93446 Ph. 855-663-9876, Fax 805-238-5766

In Canada | Zurn Industries Limited

7900 Goreway Drive, Unit 10, Brampton, Ontario L6T 5W6, 877-892-5216

[www.zurn.com](http://www.zurn.com)

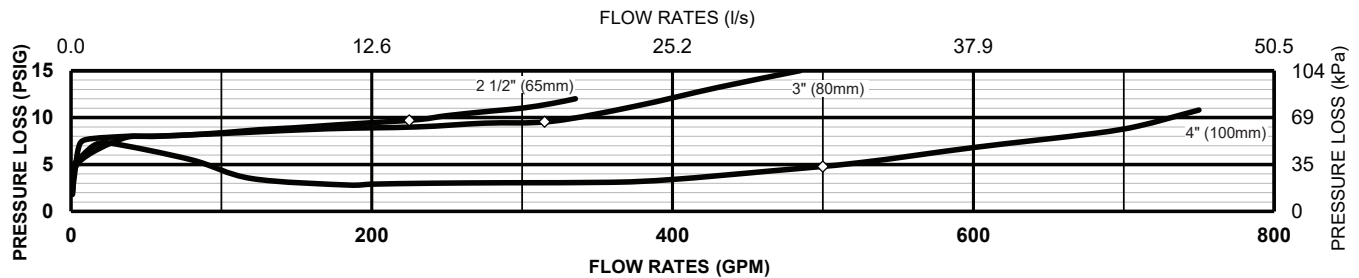
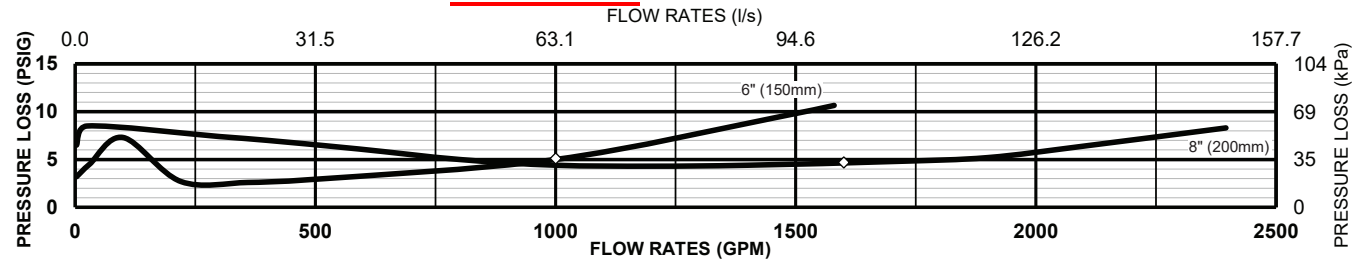
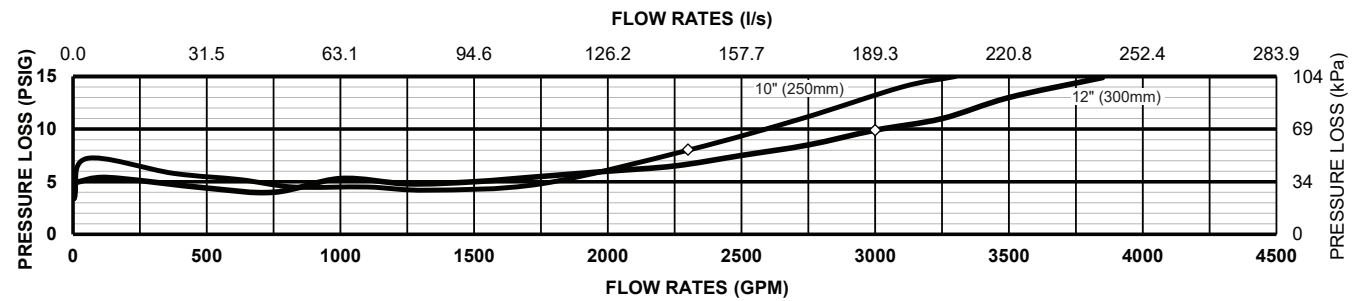
Rev. Q

Date: 9/22

Document No. BF-350DA

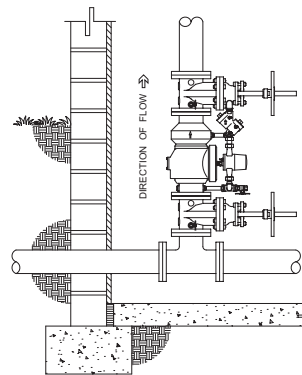
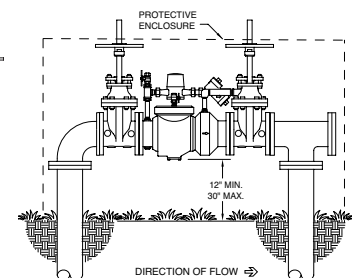
Product No. Model 350DA

Patent [zurn.com/patents](http://zurn.com/patents)

**MODEL 350DA 2 1/2", 3" & 4" (STANDARD & METRIC)****MODEL 350DA 6" & 8" (STANDARD & METRIC)****MODEL 350DA 10" & 12" (STANDARD & METRIC)****Typical Installation**

Local codes shall govern installation requirements. Unless otherwise specified, the assembly shall be mounted at a minimum of 12" (305mm) and a maximum of 30" (762mm) above adequate drains with sufficient side clearance for testing and maintenance. The installation shall be made so that no part of the unit can be submerged.

Capacity thru Schedule 40 Pipe (GPM)				
Pipe size	5 ft/sec	7.5 ft/sec	10 ft/sec	15 ft/sec
2 1/2"	75	112	149	224
3"	115	173	230	346
4"	198	298	397	595
6"	450	675	900	1351
8"	780	1169	1559	2339
10"	1229	1843	2458	3687
12"	1763	2644	3525	5288

**VERTICAL INSTALLATION****OUTDOOR INSTALLATION****Specifications**

The Double Check Detector Backflow Prevention Assembly shall be certified to NSF/ANSI/CAN 61, ASSE® Listed 1048, and supplied with full port gate valves. The main body and access cover shall be epoxy coated ductile iron (ASTM A 536), the seat ring and check valve shall be Noryl™, the stem shall be stainless steel (ASTM A 276) and the seat disc elastomers shall be EPDM. The first and second check valves shall be accessible for maintenance without removing the device from the line. The Double Check Detector Backflow Prevention Assembly shall be a ZURN WILKINS Model 350DA.

# Double Check Detector Assemblies

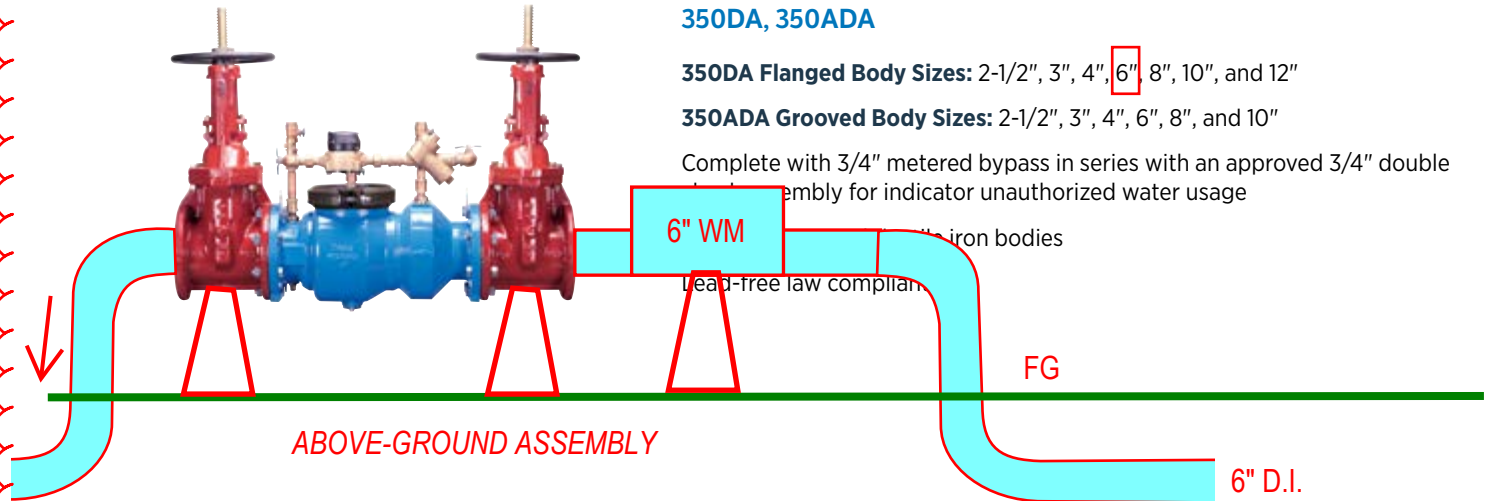
350DA, 350ADA, 350ASTDA, and 450DA

## 350DA, 350ADA

**350DA Flanged Body Sizes:** 2-1/2", 3", 4", 6", 8", 10", and 12"

**350ADA Grooved Body Sizes:** 2-1/2", 3", 4", 6", 8", and 10"

Complete with 3/4" metered bypass in series with an approved 3/4" double check assembly for indicator unauthorized water usage



## 350ASTDA

**Sizes:** 2-1/2", 3", 4", 6", 8", and 10"

Lightweight stainless steel body provides superior corrosion resistance

Same rubber repair kits as ductile iron model

Paintable body, allowing for city aesthetic regulations without affecting the valve function

Lead-free law compliant



## 450DA

**Sizes:** 4", 6", 8", and 10"

n-Pattern is easy and inexpensive to install

Up/down n-Pattern configuration minimizes the footprint within your installation

Standard with two OS&Y, full port flanged X grooved end gate valves (flange is on the inlet and outlet of the unit)

Lead-free law compliant

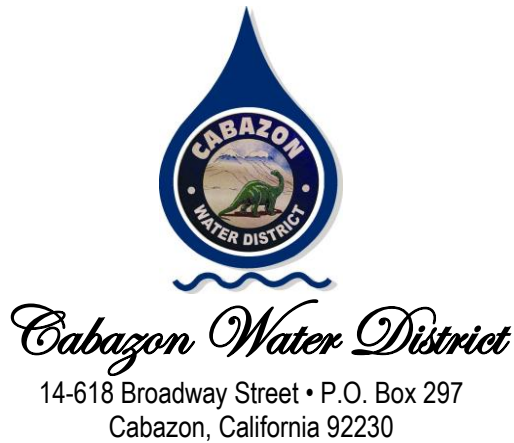


## Updates

### CWD Operations Report [TAB 4]

#### Attachments:

1. Monthly Operations Report



**January 20, 2026**  
CWD Board Meeting  
Operations Update

December 17, 2025, James Clark, Evelyn Aguilar attended the San Gorgonio Pass Subbasin GSA Meeting in person. Discussions covered the San Gorgonio River Stream Gage, The proposed stream gage will serve multiple purposes, including measuring flows exiting Banning Canyon, supporting flood assessment and planning efforts, improving understanding of groundwater recharge and storage changes, and informing the potential development of future stormwater capture projects.

- Proposed stream gage located on the San Gorgonio River at the Morongo Road bridge on the Morongo Band of Mission Indians (MBMI) reservation
- This stream gage will measure streamflow in real time, helping local agencies and first responders manage and protect against flood risks, benefits include:
- Enhanced flood warnings
- Long-term data for research
- Better planning for future infrastructure and conservation projects
- Characterize the Banning Canyon flow parameters

January 5, 2026, A follow up conversation with Belinda Carrol of the California Rural Water Association regarding the application for replacement of existing water mains was originally submitted under the “DWSRF – Planning RFP” in the FFAST portal. Although the status of grant funding for this project has not changed, the water district would like to keep the application active and ‘in the queue’ so to speak, should grant funds become available. Therefore, since the water district is seeking *construction* funding, this application will need to be resubmitted under the “DWSRF – Construction RFP” in FFAST.

January 7, 2026, a virtual meeting was attended by DHPO, DRC Engineering, and the majority of the Cabazon Water District staff, regarding the DHPO Expansion of an additional 43,000 sq ft of retail stores. The expansion will require the installation of an additional 6 inch Fire Service, that will include an installation charge of \$165,045 (Capital Facility Charge) \$328.88 Monthly Fire Service Charge, and a Commodity Charge of \$5.38 per CCF (748 gallons) Centum Cubic Feet



As I prepare for my upcoming retirement, I want to express my gratitude for the opportunity to serve as General Manager of this district. Working alongside each of you has been a rewarding chapter of my career.

I deeply appreciate the trust you placed in me, the support you consistently offered, and the collaboration that guided our work together. It has been a pleasure to serve the community and be a part of the Cabazon Water District

I also want to extend my sincere thanks to the district staff, for the relationships we've built and the accomplishments we've achieved together. I am confident the district will continue to thrive with the new General Manager, along with your guidance.